

LICENSING COMMITTEE
27TH JUNE 2017

LICENSING ACT 2003
APPOINTMENT OF LICENSING SUB-COMMITTEES

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

It is recommended that the Committee considers the establishment of Sub-Committees to discharge the Council's Licensing functions under the provisions of the Licensing Act 2003.

REASONS:

To ensure the efficient discharge of the Council's functions under the provisions of the Licensing Act 2003.

Relevant Scrutiny Committee Consulted	N/A
Exec Board Decision Required	NO
Council Decision Required	NO

Executive Board Member Portfolio Holder: Councillor P.M. Hughes

Directorate:
Chief Executive's

Name of Head of Service
Linda Rees Jones

Report Author
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Designation:

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**EXECUTIVE SUMMARY
LICENSING COMMITTEE
27TH JUNE 2017**

**LICENSING ACT 2005
APPOINTMENT OF LICENSING SUB-COMMITTEES**

Council, at its meeting held on the 6th January, 2005, gave consideration to the arrangements to be made to ensure the efficient discharge of its duties under the provisions of the Licensing Act 2003. As part of those considerations, it resolved to amend the constitution Part 3 Table 3 (Responsibility for Functions)(Licensing Committee) under the heading "Membership" to add the following words:-

"To act when so required by the provisions of the Licensing Act 2003 through Sub-Committees consisting of three members."

In view of the Council's decision, the Committee will now need to formally appoint its Sub-Committees in readiness for the determination of applications received under the Act. The Committee previously considered the issue of the establishment of Sub-Committees and felt that the optimum solution would be to establish three Sub-Committees, politically balanced, comprising five members each, with the membership of a Sub-Committee on any given day being drawn from those five members on a rotational basis (subject to the procedures for the appointment of substitute members as provided for within Council Procedure Rules 4(9) and 4(10).

However, at the Council meeting held on 24th May, 2017 the composition of the Licensing Committee was reduced to 14 members and the Committee therefore needs to consider whether to establish two Sub-Committees comprising 5 members and 1 Sub-Committee comprising 4 members or alternatively to establish 2 Sub-Committees comprising 7 members each, as politically balanced as possible.

Suggested membership of each Sub-Committee for both scenarios is detailed below. The appointment of Chairs for each Sub-Committee will be considered under the next item on the agenda.

(A) SUGGESTED COMPOSITION FOR THREE SUB-COMMITTEES:

Sub-Committee "A"

Councillor Fozia Akhtar
Councillor Mansel Charles
Councillor Alun Davies
Councillor Rob Evans
Councillor Elwyn Williams

Sub-Committee “B”

Councillor Penny Edwards
Councillor Tyssul Evans
Councillor Amanda Fox
Councillor Ken Howell
Councillor Irfon Jones

Sub-Committee “C”

Councillor Ann Davies
Councillor John Prosser
Councillor Edward Thomas
Councillor Eirwyn Williams

NOTE: Three members of the Sub-Committee will be drawn from those four/five members on a rotational basis on any given day.

(B) SUGGESTED COMPOSITION FOR TWO SUB-COMMITTEES

Sub-Committee “A”

Councillor Fozia Akhtar
Councillor Mansel Charles
Councillor Ann Davies
Councillor Rob Evans
Councillor Amanda Fox
Councillor Ken Howell
Councillor Elwyn Williams

Sub-Committee “B”

Councillor Alun Davies
Councillor Tyssul Evans
Councillor Penny Edwards
Councillor Iron Jones
Councillor John Prosser
Councillor Edward Thomas
Councillor Eirwyn Williams

NOTE: Three members of the Sub-Committee will be drawn from those seven members on a rotational basis on any given day.

DETAILED REPORT ATTACHED ?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones

Head of Administration & Law

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Linda Rees-Jones

Head of Administration & Law

1. Local Member(s):

N/A

2. Community / Town Council:

N/A

3. Relevant Partners:

N/A

4. Staff Side Representatives and other Organisations:

N/A

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THERE ARE NONE

Title of Document	File Ref No.	Locations that the papers are available for public inspection
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